

MEETING MINUTES

Name of Foundation: Education Foundation
Charter Board of Trustees
Board Meeting: January 12, 2010

School(s): Canoe Creek Charter Academy
PM Wells Charter Academy
Bellalago Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
01.12.2010	2:03 p.m.	3:10 p.m.	02.09.10	2:00 p.m.	Mary Vecchione
Meeting Location:					
Canoe Creek Charter Academy, 3600 Canoe Creek Road, St. Cloud, Florida 34711					
Attended by:					
Wade Davis Ed. D, Chairman Dr. George Gant, Vice Chairman Ms. Nan Johnston, Director Mr. David Lane, Director Mr. Mike Steigerwald, Director			Mr. John Bushey, Principal, PMWCA Ms. April Williams, Principal, CCA Ms. Pattie Burdick, Charter Liaison, Education Foundation Dr. Sonia Esposito, Osceola School District Ms. Sharon Harrington, Charter Assistant, Education Foundation Ms. Mary Vecchione, Board Liaison, CSUSA		
Highlights:					

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 2:03 p.m. with a Call to Order by Chairman Wade Davis, Ed. D. Roll call was taken and quorum was established.

I. APPROVAL OF MINUTES

Chairman Davis asked the Board to review the minutes from the Education Foundation Charter Board of Trustees meeting on December 8, 2009 and note any corrections or comments. The minutes stand.

Motion made by Mr. Steigerwald with a second by Dr. Gant to approve the Education Foundation Charter Board of Trustees Governing Board minutes from the December 8, 2009 meeting. The motion was approved 5-0.

II. BOARD UPDATES

Governance Training

- Chairman Davis commented that the Governance Training obligation needed to be updated with the Florida Department of Education. He asked the Board if they prefer to take the course electronically as a group or independently. The Board recommended that they take the course as a group, extending a regular board meeting. This will be scheduled for sometime in May or June of this year.

Discussion

- Chairman Davis made a brief comment to the Board and Principals to maintain their awareness of the regulations and procedures governing their SAC meetings. In addition, all standards must be met regarding the committee, i.e., membership, minutes, money, etc.
- Ms. Burdick commented that this discussion brings up the idea for creating bylaws for the Governing Board. She asked the Boards permission to research and present ideas for bylaws and a procedures manual. This would include the boundaries of their decision making and what the responsibility of the Board includes.

III. ADMINISTRATIVE UPDATES

Audit

- Ms. Burdick reported that the audit has been completed for both schools and have been emailed and reviewed by the Board. It was noted that the audit "finding" were clean and no recommendations were made.

Scholarship Update

- Ms. Burdick reviewed the number of students eligible for the scholarship discussed at previous board meetings for those students who have attended their respective charter school continuously and move on to graduate from a HS in Osceola County and attend a Florida college. Currently 8 students from PM Wells, 4 from CCCA, and 32 from Bellalago Charter are eligible. It was discussed if it was necessary to open this scholarship to PMWCA and Bellalago Charter given the fact that their schools did not originally participate in the initial program at the time.
- In addition, the Board discussed that this was a one time program and would not be ongoing for all students. It includes only the first graduating class of CCCA. Those students are now in the 7th grade.
- Ms. Burdick also noted that the policy and procedure would be put in writing for this one time program to alleviate any further confusion on the part of the school, board, and students. It was also recommended that Ms. Burdick speak with the PTO at each school and encourage them to initiate their own program, moving forward, and set aside dollars to fund the program.
- It was noted that the accounting procedures for funds raised for this scholarship will have to be clarified between the Foundation and CSUSA.

Motion made by Mr. Lane with a second by Dr. Gant to move forward and offer a scholarship to those students at Canoe Creek Charter Academy that began school as Kindergarteners when the school first opened and have transitioned continuously through the school until graduation from 8th grade. The students would be eligible for a scholarship subject to procedures to be established.

Motion made by Dr. Gant with a second by Ms. Johnston to approach the PTO at each school and encourage them to establish their own scholarship funds for students who transition from Kindergarten through 8th grade. The Foundation will assist and provide guidance on rules and regulations of the scholarship and how funding could be established.

Mediation

- Ms. Burdick informed the Board that the attorneys for both the Education Foundation and Imagine are still in negotiations for settlement. An offer was made to Imagine and was counter-offered. They anticipate an answer within the next month. She will keep the Board updated on any new developments.

IV. BELLALAGO CHARTER ACADEMY UPDATE

- Dr. Cecille Diez was unable to attend the Board meeting but provided the Board with a written copy of her school report.
- Mr. Gary Sermersheim reported on the financial audit for Bellalago Charter. It was noted that the funds are being managed well and there are no comments from the auditors. The “findings” were clean.

V. CHARTER SCHOOLS USA

Canoe Creek Charter Academy

- Ms. Williams reported enrollment of 449 students with a budgeted enrollment of 481. There have been no new staffing updates.
- Ms. Williams acknowledged that they have partnered with the Rotary Club to donate canned goods and assistance to families in need.
- In addition, events held included FCAT parent night, Benchmark 3 administered, and data meetings with the teaching staff. These meetings focus on those areas where the Benchmarks show skill sets that need improvement.
- Writing camps and intervention tutoring have begun.

PM Wells Charter Academy

- Mr. Bushey reported enrollment of 820 students with a budgeted enrollment of 835. There have been no new staffing additions since the last meeting.
- Mr. Bushey indicated that the CSUSA Executive Team held a site visit at the school.
- FCAT parent night is being held this evening and tutoring has started. Mr. Bushey indicated that they teach to State standards and prepare the students to master those standards.
- Mr. Bushey also reported on School and Community Activities.

Out of Field Waivers

- Ms. Vecchione asked the Board for approval of the Out of Field Waivers for both Canoe Creek and PM Wells. She read the names of the teachers.

Motion made by Mr. Lane with a second by Ms. Johnston to approve the Out of Field Waivers for PM Wells Charter Academy. The motion was approved 4-0 (1 abstained).

Motion made by Mr. Steigerwald with a second by Mr. Lane to approve the Out of Field Waivers for Canoe Creek Charter Academy. The motion was approved 5-0.

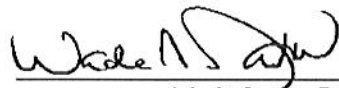
Facility Update

- Mr. Cappola reported that they are compiling the bids for the School Marquee’s and working on a design. He anticipates they will have more to report for the next meeting.
- The Board asked for an update on facility and custodial maintenance concerns to be addressed at the next board meeting.

VI. OPEN FORUM

- Ms. Burdick requested that the year end financials be sent to Sharon Harrington electronically.
- Dr. Esposito commented on attendance and commended the schools.
- Dr. Esposito also indicated that the District was working on a way to track teachers that are leaving and why.
- The next meeting will be held at PM Wells Charter Academy.

Motion made by Mr. Lane with a second by Ms. Johnston to adjourn the Education Foundation Charter Board of Trustees Governing Board meeting. The motion was approved 5-0.



Wade Davis, Ed. D, Chairman

Date: 2/9/10